

# EWSS Guidelines

## Operation of Payroll and Processing of Subsidy Claims

27<sup>th</sup> August 2020



P A Y R O L L

In Partnership with Kilkenny Chamber of Commerce

# UPDATES

- EWSS guide now available on Revenue website

<https://www.revenue.ie/en/corporate/communications/documents/ewss-guidelines.pdf>

- Reconciliation of TWSS

Certain categories of employees are specifically excluded in legislation, those being:

- **Proprietary Directors.** However, in recognition of key role played by certain proprietary directors in providing employment to others, especially in the SME sector, it has been agreed that EWSS can be claimed in respect of certain proprietary directors. Additional guidance will be provided in due course.
- **Connected Parties** who were not on the payroll and paid at any time between 1 July 2019 and 30 June 2020. Connected parties include brothers, sisters, linear ancestors, linear descendants, aunts, uncles, nieces, nephews of an individual and their spouse. A person is connected to a company if they alone or together with their connected parties can exercise or acquire control of more than 50% of the issued share capital or voting rights, the greater part of distributions, or the greater parts of assets distributed on winding up.

- Certain Proprietary Directors will be eligible for the scheme

# EWSS Checklist

- 18th August 2020 - EWSS Registration Opened
- 31st August 2020 or Before - Last TWSS Claim
- 1<sup>st</sup> July (Backdated): Sweepback Payments
- 1st September 2020 or Greater (Pay Dates) - First EWSS Claim
- W/C 23<sup>rd</sup> August 2020: Revenue system updates
- 31<sup>st</sup> March 2021 (Pay Date) - Last EWSS Claim
- September – February 2020 (last day of the month) – Employers to check their continued eligibility for the scheme

# EWSS Overview

- Employer pays the Employee their normal wages
- Employer will receive a subsidy from the Revenue in respect of each eligible employee following submission of the payroll return based on the table below:

<b>Employee Gross Weekly Wage</b>	<b>Subsidy Payable</b>
Less than € 151.50	Nil
From € 151.50 to € 202.99	€ 151.50
From € 203 to € 1,462	€ 203
More than € 1,462	Nil

- Employer must include 'EWSS' as the payment type in the 'Other Payments' section on the payroll submission
- Employer must input the digit zero or one cent as the value of the payment (software should perform this)
- The subsidy will be paid by Revenue to the employer to the advised bank account after the return due date (14th of the following month)
- Revenue will post a statement into the ROS inbox of employers by 5th of the following month

# EWSS – What happens if

- Employer files an EWSS payment submission without first registering for EWSS, it will be rejected
- Employer makes a submission with “EWSS” included in Other Payment Field who are not eligible, a message will issue through ROS upon submission
- Employer files a submission and is not in possession of Tax Clearance - a message will issue, and that’s months claim will not be paid
- Employer has multiple business divisions, the payrolls needs to be aggregated for the subsidy
- Employees are in more than one payroll, subsidy entitlement must be calculated by aggregating monies paid under both payrolls

# EWSS Rates

Employee Gross Weekly Wage	Subsidy Payable
Less than € 151.50	Nil
From € 151.50 to € 202.99	€ 151.50
From € 203 to € 1,462	€ 203
More than € 1,462	Nil

For pay periods other than weekly, gross weekly wage will be calculated by dividing the returned gross wage by the number of insurable weeks included (subject to maximum divisors).

EWSS can only be claimed in respect of payroll submissions of at least a monthly pay frequency

	Gross Weekly Wage	Subsidy Payable
Employee A	€ 125	Nil
Employee B	€ 170	€ 151.50
Employee C	€ 250	€ 203
Employee D	€ 1,000	€ 203
Employee E	€ 1,500	Nil

## PLEASE NOTE:

Gross wage includes notional pay and is before deduction of items such as pensions and salary sacrifice

		A	B	C	D	E	F	G	H	I	J
		Gross Weekly Wage	Weekly Subsidy Payable	Weekly PAYE due	Weekly USC Due	Weekly employee PRSI due	Net Weekly Wage	Weekly Employer PRSI at 'normal' rate	Recalculated employer PRSI at 0.5%	Weekly employer PRSI credit due	Net employer PRSI due
1.	Employee A	€ 125	Nil	Nil	€ 1	Nil	€ 124	€ 11	N/A	Nil	€ 11
2.	Employee B	€ 170	€ 151.50	Nil	€ 1	Nil	€ 169	€ 15	€ 1	€ 14	€ 1
3.	Employee C	€ 250	€ 203	Nil	€ 2	Nil	€ 248	€ 22	€ 1	€ 21	€ 1
4.	Employee D	€ 1,000	€ 203	€ 264	€ 32	€ 40	€ 664	€ 111	€ 5	€ 106	€ 5
5.	Employee E	€ 1,500	Nil	€ 464	€ 60	€ 60	€ 916	€ 166	N/A	Nil	€ 166
6.	Weekly totals	€ 3,045	€ 557.50	€ 728	€ 96	€ 100	€ 2,121	€ 325	€ 7	€ 141	€ 184

7.	Monthly Totals (4 weeks)	€ 12,180	€ 2,230	€ 2,912	€ 384	€ 400	€ 8,484	€ 1,300	€ 28	€ 564	€ 736
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# EWSS Example

The tables shows the relevant calculation of net wage, subsidy and employer PRSI credit and below the monthly payroll return liability.

The monthly payroll return liability for September will be:

	<b>€</b>
PAYE (column c)	2,912
USC (column d)	384
Employee PRSI (column e)	400
Employer PRSI (column j)	<u>736</u>
Total monthly payroll return liability for September 2020	<u>4,432</u>



# Thank You

Please forward any questions/comments to:

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